

**New Hampshire School Administrative Unit #15**  
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**Margaret W. Polak**  
*Assistant Superintendent*

**Charles P. Littlefield, Ed.D.**  
*Superintendent*

**Karen F. Lessard**  
*Business Administrator*

August 30, 2017

Dear Parents and Students:

We are rapidly approaching the time when inclement weather may affect the opening and/or closing of schools in Auburn. In order to insure the smoothest possible efforts in dealing with these situations, please proceed according to the following guidelines:

**AUBURN VILLAGE SCHOOL STUDENTS — GRADES K-8**

**School Cancellation or Delayed Opening** announcements will be made on the following:

**WMUR-TV/Channel 9**

**Website: [www.wmur.com](http://www.wmur.com)**

1. **Auburn Village Delayed Openings are for 90 minutes.** Should this occur, students can be expected to be picked up at their bus stops **90 minutes** later than normally scheduled. For example, if your child is normally picked up at 7:30 AM, on a delayed opening the pick-up time will be 9:00 AM.
2. There will be no morning Kindergarten on delayed opening days.
3. Should students be **sent home early** due to inclement weather, announcements will be made on the same radio and television stations and students will be afforded the opportunity to call home.

Thank you for your cooperation in this matter.

Sincerely,



Charles P. Littlefield, Ed.D.